



## **EAFP** EUROPEAN ASSOCIATION OF FACULTIES OF PHARMACY

EAFP Secretarial Office

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### Minutes of the Online General Assembly held on 31 May, 2021 15:00-16:00

#### Agenda

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The EAFP president Prof. Lilian Azzopardi welcomes all present to the EAFP General Assembly and thanks the Auditors.

#### **1. Approval of the Agenda**

The agenda is approved.

#### **2. Minutes of the Online General Assembly held on 11 November, 2020 16:15-17:15**

The minutes of the GA held online on 11 November 2020 are approved.

#### **3. President's Report on the Overview of the Association 2021**

#### **Monitoring of the activity of the EU Mapping and assessment of developments in pharmacy**

In June there will be a workshop by the EU (28h June) to reflect on the results. Importance to maintain science together with competence required for clinical practice and pharmaceutical care.

Webinar later this year on the results.

The EAFP continued working with **Network of Universities from the Capitals of Europe (UNICA)**.

Other initiatives include **Research Integrity International Pharmaceutical Federation (FIP)**

#### **Webinars**

The ExCo has proposed a series of webinar, to cope with the postponing of the Annual conference also for 2021. We will organize 3 webinars from now to the end of the year.

We are working on other initiatives, already established:

**Award for Advancement of Pharmacy in Europe** (Kristien de Paepe)

**Standards for Pharmacy Education** (Margarida Caramona, Teresa Garrigues)

**Academic Mentorship Programme**

**Newsletter** (Daisy Volmer)

## 4. Financial Matters and Membership List

### 4.1 Full Annual Account

*Budget approved by General Assembly (online, November 2020)*

Income	Code	Budget	Actual	
Membership fees (65 institutions)	A	32 500	21 990	€
Surplus, EAFP annual meetings	B	1 000	0	€
Financial income: interest	C	0	86	€
Other income (conference fees)	D	0	150	€
Individual memberships	E	1000	0	€
<b>Operating revenues</b>		<b>34 500</b>	<b>22 226</b>	€

Expenses	Code	Budget	Actual	
FIP membership	K	3 200	3 300	€
External meeting	L	2 500	485	€
General assembly and ExCo meeting (spring)	M	12 000	200	€
ExCo meeting (fall)	N	0	0	€
Onsite visit, and officers meeting (fall)	O	2 000	0	€
Officers meetings (spring)	P	2 000	0	€
Website EAFP, EECPET	Q	1 700	1 908	€
Pharmacy education projects	R	10 000	300	€
Bank charges, management	S	400	89	€
Promotion, public relations	T	600	0	€
Internal transfer (conference account)	ZZ		0	€
<b>Operating cost</b>		<b>34 400</b>	<b>6 281</b>	€ *
<b>Operating result (net)</b>		<b>100</b>	<b>15 943</b>	€

	Actual	
Incoming balance. 1.1.2020	<b>109 069</b>	€
Operating result	15 943	€
Outgoing balance, 31.12.2020	<b>125 012</b>	€

### 4.2 Membership status

Membership 2006-2020

nr	Region	'06	'07	'08	'09	'10	'11	'12	'13	'14	'15	'16	'17	'18	'19	'20	'21*	three years '18 - '21	%
65	1 West	16	20	21	17	18	16	17	20	13	15	13	6	7	7	6	10	12	18%
16	2 North	6	10	8	7	11	8	9	10	9	10	10	10	7	9	9	9	10	63%
69	3 East	16	20	17	17	21	13	15	17	14	16	18	19	16	20	14	14	22	32%
56	4 S. West	19	22	14	14	25	18	20	17	15	16	18	16	16	19	18	20	23	41%
21	5 S. East	4	6	2	2	4	4	4	3	4	3	1	0	1	5	7	4	7	33%
227		61	78	62	57	79	59	65	67	55	60	60	51	47	60	54	57	74	33%

\* until May 10

- **Region 1 (West):** Belgium, France, Ireland, the Netherlands, Switzerland, United Kingdom
- **Region 2 (Nord):** Denmark, Estonia, Finland, Iceland, Latvia, Lithuania, Norway, Sweden
- **Region 3 (East):** Albania, Austria, Belorussia, Bosnia-Herzegovina, Bulgaria, Croatia, Czech Republic, Germany, Hungary, Kazakhstan, FYR Macedonia, Poland, Romania, Russia, Serbia, Slovakia, Slovenia, Russia, Ukraine
- **Region 4 (South-West):** Italy, Malta, Portugal, Spain
- **Region 5 (South-East):** Cyprus, Greece, Israel, Turkey

#### 2020:

Early payments (in 2019): 17

Regular payments (in 2020): 34

Delayed payments (in 2021): 1

### 4.3 Budget 2021 proposal

*Budget approved by General Assembly (November 2020, online)*

<b>Income</b>	<b>Code</b>	<b>Budget (approved)</b>	<b>Budget (modified)</b>
Membership fees (60 schools/faculties)	A	30 000	
Surplus, EAFP annual meeting	B	0	
Financial income	C	0	
Other income	D	0	
Individual memberships	E	1 000	
<b>Operating revenues</b>		<b>31 000</b>	

<b>Expenses</b>	<b>Code</b>	<b>Budget (proposed)</b>	<b>Budget (modified)</b>
FIP membership	K	3 200	
External meetings	L	2 500	
Conference, GA and ExCo meeting (spring)	M	12 000	
ExCo meeting (fall)	N	0	
On site visit, and officers meeting (fall)	O	2 000	
Officers meetings (spring)	P	2 000	
Website EAFP, EEC-PET	Q	1 700	
Pharmacy education/research projects	R	14 000	
Bank charges, management	S	400	
Promotion, public relations	T	600	
<b>Operating cost</b>		<b>38 400</b>	
<b>Operating result (net)</b>		<b>- 7 400</b>	

	<b>Result (estimated)</b>	<b>Result (modified)</b>
Incoming balance. 1.1.2021	112 000	125 000
Operating result	- 7 400	- 7 400
<b>Outgoing balance, 31.12.2021</b>	<b>104 600</b>	<b>117 600</b>

**Subscription rates for 2021**

- ▶ Current institutional fee: 500 €
- ▶ Individual membership fee: 50 €

Andries Koster invites the Auditors to present their statements

**Audit for the 2020 annual financial statement of European Association of Faculties of Pharmacy (EAFP)**

▶ **Annie Marcincal (Lille, France)**

I have checked the EAFP 2020 financial statement and compared it to previous statements.

The balance is as usual positive and the details of the incomes and expenses are clearly presented. Compared to 2017, when the number of members had a little increased, the incomes for 2020 have shortened by reduction of the number of members.

The possibility of individual membership was an interesting decision in previous years; when the Covid-19 situation will be over it could be possible to improve the number of individual members by an information campaign at the level of the staff directly.

The expenses for FIP membership and website are maintained; without present events other expenses are minimal.

I approve the financial statement.

Annie Marcincal, Professeur honoraire  
Faculté de Pharmacie , Lille - France

▶ **José Guimarães Morais (Lisbon, Portugal)**

The annual statement of account must reflect the activity of EAFP during the year 2020, both on the income (membership, surplus from annual meetings, project funding, etc.) and on the expense side (travel, meetings, projects, prizes), taking into account the current pandemic situation, leading to a strong reduction in the Association's activity.

In comparison with other annual statements this year's one reflects a further reduction in EAFP finances as compared to 2018 and previous years, as already pointed out in the year 2019 audit.

The income is significantly lower (ca. 35%) than the planned Budget and ca. 20% as compared to 2019. A further reduction (60 to 52) in membership can be noticed. We know that we only have ca. 30% of the number of European Faculties of Pharmacy as members, and efforts should again be made to improve this performance.

On the expenses side, we can see an even more substantial reduction as compared to the planned Budget (ca. 80%), mainly due to a lower expense in the items External meetings, General Assembly, meetings, visits and in Pharmacy Education projects (budget 10 000.00€, expenditure 300.00€). Other expenses reflect the normal functioning of the Association. This is in line with the 2019 accounts.

While this is satisfactory from a financial perspective (the Bank balance is now ca. 125 000.00€, ca. 14% higher than in 2019), an explanation for showing a very low expense in the item Pharmacy Education Projects is due.

José A. Guimarães Morais, 20<sup>th</sup> May, 2021

## Membership

From last year GA, accessibility of individual membership.

We propose an update in Statutes concerning the individual membership.

Memberships:

- **Institutional membership**
- **Associate institutional membership**
- **Individual membership**
- **Associate individual membership**

Individual membership: Open to individuals (faculty and other teaching staff) who are or have been employed in Europe or elsewhere by an Institution which confers a locally recognised professional pharmacy degree

- **Institutional membership**
- **Associate institutional membership**
- **Individual membership**

LMA give the podium to Andries Koster who illustrates the proposed changes to Statutes:

## Proposal, change of Statutes

*(To be discussed by the General Assembly: May 2021)*

As a consequence of the decision to maintain only one category of individual membership, the Statutes of EAFP, art. 6, needs to be changed, as proposed below:

**Article 6: Membership** *(existing version)*

6.1. Members

**Four** different membership categories are distinguished. All members are supposed to support the goals of EAFP, as described in article 4.

- a. Institutional membership: Open to all institutions of higher education (universities, faculties, schools, departments or institutes) offering courses that confer upon graduates the qualifications required for the recognition as a professional pharmacist as outlined by EC regulations. Each institution is represented by one person with voting rights at the General Assembly.
- b. Associate institutional membership: Open to all institutions in Europe or elsewhere who do not confer an EU-recognized professional pharmacy degree (i.e. having no access to a regular

membership). Non-EU institutions, which confer locally recognized pharmacy degrees, can apply for an associate membership.

- c. Individual membership: Open to individuals (faculty and other teaching staff), who are employed by a European institution, which confers a EU-recognized professional pharmacy degree. Individual membership is possible as an alternative for the Institutional membership, if the institution of the applicant chooses not to be a member.
- d. Associate individual membership: Open to individuals (faculty and other teaching staff), who are employed in Europe or elsewhere by an institution who chooses not to apply for an Associate institutional membership.

**Article 6: Membership** (proposed version)

6.1. Members

Three different membership categories are distinguished. All members are supposed to support the goals of EAFP, as described in article 4.

- a. ... (unmodified)
- b. ... (unmodified)
- c. Individual membership: Open to individuals (faculty and other teaching staff), who are or have been employed in Europe or elsewhere by an Institution, which confers a locally recognized professional pharmacy degree.

**Individual membership fee:** 50 €.

The Assembly approves the change of Statutes.

**5. Constitution of the ExCo**

The General secretary reminds that, according to the Statutes, “Executive Committee is appointed by the General Assembly. The members of the Executive Committee are elected in office for a period of three years. Each Executive Committee member is eligible for re-election twice”.

The situation of the ExCo members is the following:

Summary of dates of election

	First Election Place/Year	First Re-Election Place/Year	Second Re-Election Place/ Year	Remarks
Lilian Azzopardi	Utrecht/12 Lisbon/2011*	2015	2018	
Dimitrios Rekkas	Utrecht/2012	2015	2018	
Andries Koster	Utrecht/2012	2015	2018	
Christian Cave	Utrecht/2012	2015	2018	
Jounia Hirvonen	Utrecht/2012	2015	2018	
Daisy Volmer	Utrecht/2012	2015	2018	
Margarida Caramona	Athens/2015 Ljubljana 2014*	2018		
Kristine de Paape	Athens/2015 Ljubljana 2014*	2018		
Patrizia Santi	Parma/2018			
Bonif Bozic	Parma/2018			
Teresa M. Garrigues	Parma/2018			

\*interim position

Then, members elected in 2012 and re-elected in 2015 and 2018 have completed their terms. However, “In exceptional circumstances the Executive Committee may decide by majority vote that a member may stand

for re-election more than twice if it is in the interest of the association. The Executive Committee has decided unanimously to re-elect retiring members, provided that they give their availability”.

All members expected to retire in 2021:

- Lilian Azzopardi
- Dimitrios Rekkas
- Andries Koster
- Christian Cavé
- Jouni Hirvonen
- Daisy Volmer

gave their availability in being re-elected, due to the Covid-19 pandemics.

Candidates are accepted as members of the Executive Committee by assent by the Assembly.

## **6. Grants**

Due to the pandemics, projects were slowed down. Margarida Caramona updates on the situation.

### **EAFP Partnership for Education Development (PED) Grant**

faculty development program designed to support academics and researchers to elaborate innovative aspects of **pharmacy education** and to build networks with colleagues

No news from the grantee

### **EAFP Partnership for Research Development (PRD) Grant**

support research initiatives and facilitate network forming between European member institutions. The grant promotes elaboration of **collaborative scientific initiatives** and serves as seed funding to start-up independent research grant applications

No news from the grantee

Dimitris Rekkas suggests to contact their supervisors.

Lilian Azzopardi reminds that we do have open applications.

## **7. Next Annual Conferences**

Annual Conference 2022: 11-13 May 2022, Valletta, Malta

Annual Conference 2023: Valencia, Spain

## **8. Any Other Business**

Professor Sobajic asks for external accreditation of the programs