



EAFP EUROPEAN ASSOCIATION OF
FACULTIES OF PHARMACY

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Minutes of the General Assembly held in Valletta (Malta) on 12 May, 2022 - 14:15-14:45

Agenda

1. Approval of the Agenda
2. Minutes of the Online General Assembly held on 31 May, 2021 - 16:15-17:15
3. President's Report on the Overview of the Association 2022
4. Financial Matters and Membership List
 - a. Financial Report 2019-2021
 - b. Budget 2022 proposal
 - c. Budget 2023 proposal
 - d. Membership status
5. Grants
6. Projects
7. Next Annual Conferences
8. Any Other Business

The EAFP president Prof. Lilian Azzopardi welcomes all present to the EAFP General Assembly and thanks the Auditors.

1. Approval of the Agenda

The agenda is approved.

2. Minutes of the Online General Assembly held on 31 May, 2021 - 16:15-17:15

The minutes of the GA held online on 31 May 2021 are approved.

3. President's Report on the Overview of the Association 2022

President's Report is presented in **Annex 1**.

4. Financial Matters and Membership List

Treasurer Andries Koster illustrates the documents (**Annex 2**):

- a. **Financial Report 2019-2021**
- b. **Budget 2022 proposal**
- c. **Budget 2023 proposal**
- d. **Membership status**

Audit for the 2021 annual financial statement of European Association of Faculties of Pharmacy (EAFP)

The report of the Auditors (Prof. Jesus Molpeceres Garcia del Pozo and Mateusz Kurek) is presented in **Annex 3**.

5. Grants

General secretary Patrizia Santi presents the grant opportunities and reminds that we do have open applications:

EAFP Partnership for Education Development (PED) Grant

Faculty development program designed to support academics and researchers to elaborate innovative aspects of **pharmacy education** and to build networks with colleagues.

EAFP Partnership for Research Development (PRD) Grant

Support research initiatives and facilitate network forming between European member institutions. The grant promotes elaboration of **collaborative scientific initiatives** and serves as seed funding to start-up independent research grant applications.

Two awardees have completed they duty and are attending the conference giving presentations in the specific session:

- EAFP Partnership for Education Development Grant Awardee “Providing Cross-Border Healthcare “ **Martina Šutorová**, University of Veterinary Medicine and Pharmacy, Košice, Slovakia
- EAFP Partnership for Research Development Grant Awardee “Introduction of Pharmacist-led Medication Reviews in Eastern-Europe: Factor Analysis and First Steps”, **Anita Tuula**, University of Tartu, Estonia

6. Projects

As illustrated by the President, EAFP has two initiatives ongoing:

- **Award for Advancement of Pharmacy in Europe**
- **Academic Mentorship Programme**

7. Next Annual Conferences

Annual Conference 2023: Valencia, Spain

Annual Conference 2024: to be defined

8. Any Other Business

None

3. President's Report

Lilian M. Azzopardi



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General Assembly , 12 May 2022

Strategy

- Networking
- Advocacy
- Connecting with stakeholders



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General Assembly , 12 May 2022

Networking

Webinars

Aligning Faculties of Pharmacy teaching
with Sustainable Development Goals
University of Valencia

Newsletter

Good practices
Literature alert

Grants

Education
Research



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General Assembly , 12 May 2022

Advocacy



Study on profession of pharmacist

***Mapping and assessment of
developments in pharmacy***

**European and
international projects**



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General Assembly , 12 May 2022

Connecting with Stakeholders

Association of the European Self-Medication Industry

European Association of Hospital Pharmacists

European Industrial Pharmacists Group

European Pharmaceutical Students Association

International Pharmaceutical Federation

Network of Universities from the Capitals of Europe

Pharmaceutical Group of European Union



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General Assembly , 12 May 2022

Initiatives

- **Award for Advancement of Pharmacy in Europe**
- **Academic Mentorship Programme**



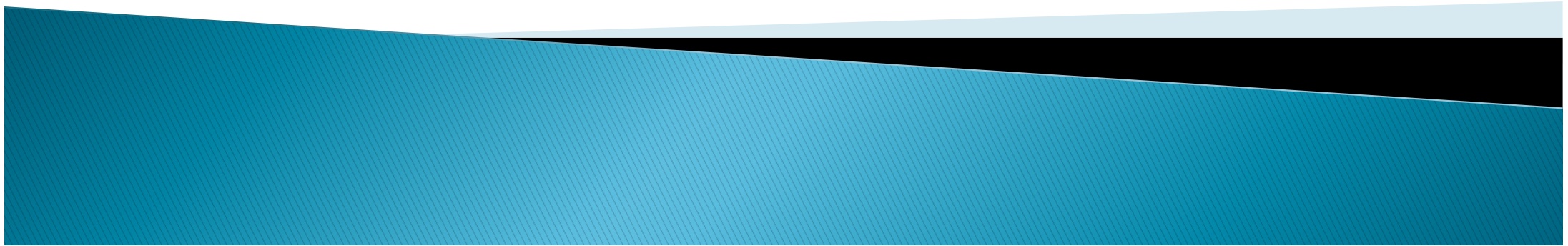
EAFP

EUROPEAN ASSOCIATION OF
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General Assembly , 12 May 2022

Report to the EAFP general assembly on the financial situation

Annual meeting
Valletta, 12 May 2022



Financial report 2021



Budget approved by General Assembly (online, November 2020)

Income	Code	Budget	Actual	
Membership fees (65 institutions)	A	32 500	28 495	€
Surplus, EAFP annual meetings	B	1 000	0	€
Financial income: interest	C	0	12	€
Other income	D	0	0	€
Individual memberships	E	1000	0	€
Operating revenues		34 500	28 507	€

Expenses	Code	Budget	Actual	
FIP membership	K	3 200	3 300	€
External meeting	L	2 500	0	€
General assembly and ExCo meeting (spring)	M	12 000	0	€
ExCo meeting (fall)	N	0	0	€
Onsite visit, and officers meeting (fall)	O	2 000	0	€
Officers meetings (spring)	P	2 000	0	€
Website EAFP, EECPET	Q	1 700	1 928	€
Pharmacy education projects	R	10 000	1 298	€
Bank charges, management	S	400	160	€
Promotion, public relations	T	600	0	€
Internal transfer (conference account)	ZZ		0	€
Operating cost		34 400	6 686	€ *
Operating result (net)		100	21 821	€

	Actual	
Incoming balance. 1.1.2021	125 012	€
Operating result	21 821	€
Outgoing balance, 31.12.2021	146 833	€

Capital development 2018 – 2022



year	income	expenses	result	capital *
2017				84 146
2018	39 111	20 515	18 596	102 740
2019	27 063	20 730	6 333	109 071
2020	22 226	6 281	15 943	125 012
2021	28 507	6 686	21 821	146 833
2022	0	32 800	-32 800	114 033

* Calculations do not tally completely due to intermediate rounding-off of income and expenses

Membership 2006–2021

nr	Region	'06	'07	'08	'09	'10	'11	'12	'13	'14	'15	'16	'17	'18	'19	'20	'21	'19-'21	%
65	1 West	16	20	21	17	18	16	17	20	13	15	13	6	7	7	6	10	12	18%
16	2 North	6	10	8	7	11	8	9	10	9	10	10	10	7	9	9	10	11	69%
69	3 East	16	20	17	17	21	13	15	17	14	16	18	19	16	20	14	17	25	36%
56	4 S. West	19	22	14	14	25	18	20	17	15	16	18	16	16	19	18	21	23	41%
21	5 S. East	4	6	2	2	4	4	4	3	4	3	1	0	1	5	7	4	7	33%
227		61	78	62	57	79	59	65	67	55	60	60	51	47	60	54	62	78	34%

2021:

Early payments (in 2020): 8

Regular payments (in 2021): 54

Region 1 (West): Belgium, France, Ireland, the Netherlands, Switzerland, United Kingdom

Region 2 (Nord): Denmark, Estonia, Finland, Iceland, Latvia, Lithuania, Norway, Sweden

Region 3 (East): Albania, Austria, Belorussia, Bosnia-Herzegovina, Bulgaria, Croatia, Czech Republic, Germany, Hungary, Kazakhstan, FYR Macedonia, Poland, Romania, Russia, Serbia, Slovakia, Slovenia, Russia, Ukraine

Region 4 (South-West): Italy, Malta, Portugal, Spain

Region 5 (South-East): Cyprus, Greece, Israel, Turkey

Budget 2022



Budget to be approved by General Assembly (May 2022, Valletta)

Income	Code	Budget (approved)	Budget (modified)	
Membership fees (60 schools/faculties): FREE	A	0		€
Surplus, EAFP annual meeting	B	0		€
Financial income	C	0		€
Other income	D	0		€
Individual memberships: FREE	E	0		€
Operating revenues		0		€

Expenses	Code	Budget (proposed)	Budget (modified)	
FIP membership	K	3 300		€
External meetings	L	500		€
Conference, GA and ExCo meeting (spring)	M	14 000		€
ExCo meeting (fall)	N	0		€
On site visit, and officers meeting (fall)	O	2 000		€
Officers meeting (spring)	P	0		€
Website EAFP, EEC-PET	Q	2 000		€
Pharmacy education/research projects	R	8 000		€
Bank charges, management	S	400		€
Management assistant	T	2 000		€
Promotion, public relations	U	600		€
Operating cost		32 800		€
Operating result (net)		- 32 800		€

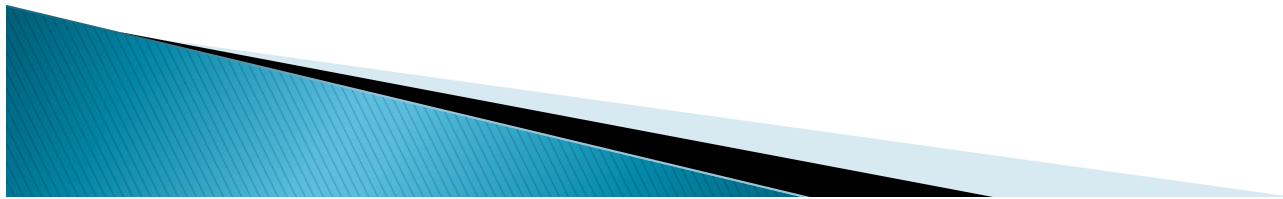
	Result (estimated)	Result (modified)	
Incoming balance. 1.1.2022	146 833		€
Operating result	- 32 800		€
Outgoing balance, 31.12.2022	114 033		€

Subscription rates

- ▶ Current institutional fee: 500 €
- ▶ Individual membership fee: 50 €

Auditors 2021:

- ▶ Mateusz Kurek (Krakow, Poland)
- ▶ Jesus Molpeceres (Alcala de Henares, Spain)



EAFP Annual Financial Statement, 2021

Evaluation Report

The audit of the financial statement was done on the basis of the documents prepared by the Treasurer of the European Association of the Faculties of Pharmacy, Dr. Andires S. Koster, i.e., annual financial statement, list of incomes and list of expenses. Additionally, the original transaction list from the Bank of Valetta (account MT71 VALL 2201 3000 0000 4002 2603 128) was provided upon request to check if all the transactions were included and calculations were made properly.

In the annual statement the comparison of incomes and expenses with budget approved by General Assembly 2021 is presented in the form of two separate tables. Both incomes and expenses are divided into subgroups (incomes: 6 subgroups, expenses: 11 subgroups) and coded with a letter coding, which are clarified in the second part of the document. The letter codes are also used in the detailed incomes and expenses list. The third table presents the incoming and outgoing balance as well as operating result. All values are rounded to the nearest whole euro. Next, the description of administration, and specification of incomes and expenses are presented according to the letter coding. In the Appendix, a list of registered memberships is provided.

The financial statement is prepared with precision and scrupulousness. The structure of the document is legible and easy to follow. All the used letter codes are described and explained thoroughly. The differences between the planned budget and actual transactions were clarified; most of them were connected to the pandemic situation. All the values presented were rounded to the nearest whole euro. Revenues and costs were exactly counted since the evaluation of the original transaction list did not reveal any differences from the documents delivered by the Treasurer.

The evaluation report was prepared by Prof. Jesús Molpeceres García del Pozo from University of Alcalá (Spain) and Mateusz Kurek from Jagiellonian University Medical College (Poland).

Prof. Jesús Molpeceres García del Pozo

Mateusz Kurek

Signature

Signature