



EAFP EUROPEAN ASSOCIATION OF
FACULTIES OF PHARMACY

EAFP Secretarial Office

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Minutes of the Online General Assembly held on 11 November, 2020 16:15-17:15

Agenda

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1. Approval of the Agenda

The Agenda is approved.

2. Minutes General Assembly held on 16 May 2019, Krakow

The minutes of the GA held in Krakow on May 16 2019 are approved.

3. President's Report on the Overview of the Association 2019-2020

The President underlines the importance of networking, particularly in this pandemic situation. The President presents the **membership opportunities**:

- Institutional membership
- Associate institutional membership
- Individual membership
- Associate individual membership

The President reminds that **Newsletters** are coordinated by Daisy Volmer and thanks her for the work done. Quarterly Newsletters are dispatched and President invites members to make use of this opportunity to share their experience and relevant practices. The next deadline for the last issue of 2020 is 23 November 2020.

Advocacy of EAFP for Pharmacy Education:

- Regional representation within European and international fora

Leadership

- Standards for Pharmacy education
- A guide for the development, updating and evaluating pharmacy programs (EAFP Position Paper 2018)
- EAFP is part of the EU Project on Curricular Mapping, 2020

Development opportunities

- Grants: call 2021
 - Education Development Grant (PED)
 - Research Development Grant (PRD)
- Award for Advancement of Pharmacy in Europe
 - Kristien de Paepe

4. Financial Matters and Membership List

Andries Koster, Treasurer of the EAFP, presents the Annual Financial statements, approved by Josè Morais, Agnieszka Skowron and Annie Marcincal, who acted as Auditors.

4.1. Full Annual Account 2019 (See Attachments 1)

4.2. Budget 2020 proposal (See Attachment 2)

4.3. Budget 2021 proposal (See Attachment 3)

4.4. Membership status (See Attachment 4): the membership fee will not change for 2021.

All documents are formally approved by the Assembly.

The President thanks the organizers of Krakow meeting for the work done and for the financial outcome of the conference.

5. Grants

The President informs that previous Grants are going on, even though they were delayed due to the pandemic situation.

The President announces the Grants for 2021:

EAFP Partnership for Education Development (PED) Grant: faculty development program designed to support academics and researchers to elaborate innovative aspects of **pharmacy education** and to build networks with colleagues - **Application March 2021**

EAFP Partnership for Research Development (PRD) Grant: support research initiatives and facilitate network forming between European member institutions. The grant promotes elaboration of **collaborative**

scientific initiatives and serves as seed funding to start-up independent research grant applications -
Application March 2021

6. Next annual conferences

The President announces the Annual Conference 2021: It will be held in **5-7 May 2021** at the University of Malta (Malta). In January it will be announced if it will be face to face or online depending on the pandemic situation.

8. Any other business

Next General Assembly on 7 May, 2021 at 15:00 in Valletta, Malta.



Annual Financial Statement, 2019

1. Balance statement

Budget approved by General Assembly (Krakow, May 2019)

Income	Code	Budget	Actual
Membership fees (65 institutions)	A	32500	23000
Surplus, EAFP annual meetings	B	1000	3750
Financial income: interest	C	0	113
Other income	D	0	0
Individual memberships	E	1000	200
Operating revenues		34500	27063

Expenses	Code	Budget	Actual
7 FIP membership	K	3200	0
External meeting	L	2500	935
General Assembly and ExCo meeting (spring)	M	12000	12472
ExCo meeting (fall)	N	0	0
Onsite visit, and Officers meeting (fall)	O	2000	1494
Officers meetings (spring)	P	2000	1279
Website EAFP, EECPEP	Q	1700	1904
Pharmacy education projects	R	10000	2536
Bank charges, management	S	400	106
Promotion, public relations	T	600	0
Internal transfer (conference account)	ZZ		0
Operating cost		34400	20726
Operating result (net)		100	6337

		Actual
Incoming balance, 1.1.2019		102733
Operating result		6337
Outgoing balance, 31.12.2019		109070



EAFP European Association of Faculties of Pharmacy

Annual budget, 2020

Budget accepted by General Assembly (Kraków, May 2019), and modified (online, November 2020)

Income	Code	Budget (accepted, Krakow)	Budget (modified, online)	
Membership fees (65 schools/faculties)	A	32 500	25 000	€
Surplus, EAFP annual meeting	B	1 000	0	€
Financial income	C	0	0	€
Other income	D	0	0	€
Individual memberships	E	1 000	1 000	€
Operating revenues		34 500	26 000	€

Expenses	Code	Budget (accepted, Krakow)	Budget (modified, online)	
FIP membership	K	3 200	3 200	€
External meetings	L	2 500	1 000	€
General assembly and ExCo meeting (spring)	M	12 000	0	€
ExCo meeting (fall)	N	0	0	€
On site visit, and officers meeting (fall)	O	2 000	0	€
Officers meetings (spring)	P	2 000	0	€
Website EAFP, EEC-PET	Q	1 700	1 700	€
Pharmacy education projects	R	10 000	10 000	€
Bank charges, management	S	400	400	€
Promotion, public relations	T	600	600	€
Operating cost		34 400	16 900	€
Operating result (net)		100	9 100	€

	Result (accepted, Krakow)	Result (modified, online)	
Incoming balance. 1.1.2020	103 741	103 741	€
Operating result	100	9 100	€
Outgoing balance, 31.12.2020	103 841	112 841	€

Treasurer

Dr. Andries S. Koster, Utrecht University, Dept. Pharmaceutical Sciences, P.O. Box 80082, 3508 TB Utrecht,
The Netherlands tel: +31 30 2537353, fax: +31 30 2537420, e-mail: A.S.Koster@uu.nl

Account information 2020

Beneficiary: EAFP, University of Malta, Tal-Qroqq, Msida, MSD 2080 - MALTA
Bank address: Bank of Valletta p.l.c., 212-215 Triq ix-Xatt, Tal-Pieta, PTA 9041 - MALTA
BIC: VALLMTMT, *IBAN:* MT71 VALL 2201 3000 0000 4002 2603 128



EAFP European Association of Faculties of Pharmacy

Annual budget 2021

Budget to be approved by General Assembly (November 2020, online)

Income	Code	Budget (proposed)	Budget (modified)	
Membership fees (60 schools/faculties)	A	30 000		€
Surplus, EAFP annual meeting	B	0		€
Financial income	C	0		€
Other income	D	0		€
Individual memberships	E	1 000		€
Operating revenues		31 000		€

Expenses	Code	Budget (proposed)	Budget (modified)	
FIP membership	K	3 200		€
External meetings	L	2 500		€
Conference, GA and ExCo meeting (spring)	M	12 000		€
ExCo meeting (fall)	N	0		€
On site visit, and officers meeting (fall)	O	2 000		€
Officers meetings (spring)	P	2 000		€
Website EAFP, EEC-PET	Q	1 700		€
Pharmacy education/research projects	R	14 000		€
Bank charges, management	S	400		€
Promotion, public relations	T	600		€
Operating cost		38 400		€
Operating result (net)		- 7 400		€

	Result (proposed)	Result (modified)	
Incoming balance. 1.1.2021, estimated	112 000		€
Operating result	- 7 400		€
Outgoing balance, 31.12.2021	104 600		€

Treasurer

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Attachment 4

Members 2019



Early payments (in 2018):	33
Regular payments (in 2019):	26
Delayed payments (in 2020):	1

Nr	Region	'06	'07	'08	'09	'10	'11	'12	'13	'14	'15	'16	'17	'18	2019
66	1 West	16	20	21	17	18	16	17	20	13	15	13	6	7	7
15	2 North	6	10	8	7	11	8	9	10	9	10	10	10	7	9
97	3 East	16	20	17	17	21	13	15	17	14	16	18	19	16	20
58	4 South-West	19	22	19	14	25	18	20	17	15	16	18	16	16	19
23	5 South-East	4	6	4	2	4	4	4	3	4	3	1	0	1	5
259	all countries	61	78	69	57	79	59	65	67	55	60	60	51	47	60

Region 1 (West): Belgium, France, Ireland, the Netherlands, Switzerland, United Kingdom

Region 2 (Nord): Denmark, Estonia, Finland, Iceland, Latvia, Lithuania, Norway, Sweden

Region 3 (East): Albania, Austria, Belorussia, Bosnia-Herzegovina, Bulgaria, Croatia, Czech Republic, Germany, Hungary, Kazakhstan, FYR Macedonia, Poland, Romania, Russia, Serbia, Slovakia, Slovenia, Russia, Ukraine

Region 4 (South-West): Italy, Malta, Portugal, Spain

Region 5 (South-East): Cyprus, Greece, Israel, Turkey