



EAFP EUROPEAN ASSOCIATION OF
FACULTIES OF PHARMACY

EAFP Secretarial Office

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Minutes of the General Assembly held in Paris on 13 May, 2016 at 12:30

Agenda

1. Approval of the Agenda
2. Minutes General Assembly held on 15 May 2015, Athens, during the 2015 Annual Conference
3. President's Report on the Overview of the Association 2015-2016
4. Financial Matters and Membership List
 - 4.1. Full Annual Account
 - 4.2. Balance sheet 2015
 - 4.3. Statement of income and expenses 2015
 - 4.4. Budget 2016-2017
 - 4.5. Membership list
5. Reviewed Membership structures
6. Statutes update
7. Next Annual Conferences
8. Any Other Business

1. Approval of the Agenda

The Agenda was approved as proposed

2. Minutes General Assembly held on 15 May 2015, Athens, during the 2015 Annual Conference

The minutes were approved as proposed

3. President's Report on the Overview of the Association 2015-2016

The President gave an overview of the activities of the past year which were targeted at strengthening the networking and co-operation within members. The Council of Deans was an initiative started in Athens intended to be developed into a session where aspects on developments in pharmacy education and activities impacting the profession are forward for discussion amongst the Deans and their representatives attending the Conference. An EAFP Past Presidents and General Secretaries Council has been instituted to recognise the past achievements of the association.

EAFP is working in collaboration with EPSA, PGEU and EIPG on proposed modifications on the Directive 2015/55/EU: namely to include in Annex 5.6.1. Biopharmaceutics, Social Sciences, Pharmaceutical care, Pharmacy Practice and to updated Article 44.3 : to describe knowledge and skills that need to be acquired during the training of pharmacists to include: use of medicines in pharmacotherapy and self-care, management of risks associated with use of medicines, knowledge on information management and technology to deal with record keeping obligations and medicines and medical devices verification systems

EAFP has been accepted FIP Observer Organisation in September 2015 and is now contributing actively within FIP as the European leader in pharmacy education. The President participated at the FIP AIM Deans Forum, 2015. Using evidence to improve outcomes of pharmacy teaching where models of practice in Europe were presented, at the FIP Dusserdolf 2015 in the session on Transnational initiatives in Europe to assure and advance quality of pharmacy education. The President is co-chairing the FIP Working Group for the development of the Statements on Pharmacy Education that will be presented at the Global Conference on Pharmacy Education to represent the European models of pharmacy education.

Other partner organisations with whom active collaborations are ongoing include the European Association of Hospital Pharmacists particularly with regards to education within the hospital pharmacy, the European Industrial Pharmacists Group, the European Pharmaceutical Students Association in developing educational frameworks, and the Pharmaceutical Group of the European Union. EAFP was represented by Professor Andries Koster at the Accreditation Council for Pharmacy Education - South East Europe (SEE) Quality in Pharmacy Summit and he contributed to a session on the advancement of pharmacy education in Europe.

EAFP is planning to develop further the website by evolving an electronic News feature which could be sent regularly to inform members about news and activities and to develop a virtual platform which will serve as a European Expertise Center for Pharmacy Education and Training. The offering by EAFP of Summer Schools and Faculty Development workshops in collaboration with partners is being further developed. In September 2017 a joint workshop with the Accreditation Council for Pharmacy Education and the American Association of Colleges of Pharmacy will be held in Malta in September 2017 on clinical pharmacy education and curriculum development.

4. Financial Matters and Membership List

The Annual Account and Balance 2015 was presented by the Treasurer and Prof. Dr. Annie Marcincal and Prof. Dr. Benito del Castillo have acted as auditors

4.1. Annual report 2015

Budget approved by General Assembly (Ljubljana 23.5.2014, amended Athens 17.5.2015)

Income	Code	Budget (€)	Actual (€)
Membership fees (70 schools)	A	35000	29484
Surplus, EAFP annual meetings	B	2000	340
Financial income: interest	C	50	101
Phar-QA 2013-2016	P	1000	1498
Operating revenues		38050	31423

Expenses	Code	Budget (€)	Actual (€)
External meetings	D	2500	1279
General assembly and ExCo meeting	E	12000	10421
On site visit, annual meeting, Paris	F	2000	811
ExCo meeting (Granada)	G	5000	3427

ExCo officers meetings (Malta, Paris)	H	4000	3012
Website	I	1500	500
Pharmacy education projects: Phar-IN	J	12000	8324
Bank charges, management	K	200	244
Promotion, public relations	L	300	22
Operating cost		39500	28040
Operating result (net)		-1450	3383

	Actual (€)
Incoming balance, 1.1.2015	51283
Operating result	3383
Outgoing balance, 31.12.2015	54666

4.2. Membership list

nr	m	#	Country	University
1				Kath. Univ. Leuven
2	4	7	Belgium	Univ. Antwerp
3				Univ. Libre Bruxelles
4				Vrije Univ. Brussel
5	1	1	Belorussia	Univ. Vitebsk
6	2	2	Bulgaria	Med. Univ. Plovdiv
7				Univ. Sofia
8	1	2	Croatia	Univ. Zagreb
9	1	1	Cyprus	Univ. Nicosia
10	2	2	Czech Rep	Faculty Pharmacy Brno
11				Univ. Karlova V, Prague
12	1	1	Estonia	Tartu Ulikool, Tartu
13	2	3	Finland	Univ. Eastern Finland, Kuopio
14				Univ. Helsinki
15	2	24	France	Univ. Paris Descartes
16				Univ. Paris Sud
17	1	1	FYR Macedonia	Univ. Skopje
18	1	22	Germany	Univ. Frankfurt
19	1	1	Iceland	Univ. Reykjavik
20				Univ. Calabria, Cosenza
21	3	29	Italy	Univ. Napoli Federico II
22				Univ. Parma
23	1	1	Kazakhstan	Med. Univ. Kazakhstan
24	1	2	Latvia	Riga Stradins Univ.
25	1	1	Lithuania	Univ. Kaunas

26	1	1	Malta	Univ. Malta
27	2	2	Netherlands	Univ. Groningen
28				Univ. Utrecht
29	3	3	Norway	Univ. Bergen
30				Univ. Oslo
31				Univ. Tromso
32	2	10	Poland	Univ. Jagiellonian, Krakow
33				Univ. Med. Karola, Poznan
34	2	9	Portugal	Faculdade Farmacie Univ. Lisboa
35				Univ. Coimbra
36	3	7	Romania	Univ. Cluj-Napoca
37				Univ. Medicina Si Farmasi, Bucharest
38				Univ. Timisoara
nr	m	#	Country	University
39	1	1	Serbia	Univ. Belgrade
40	1	1	Slovenia	Univ. Ljubljana
41	7	16	Spain	Fund. San Pablo CEU, Moncada/Valencia
42				Fundac. Univ. San Pablo CEU, Madrid
43				Univ. Alcala de Henares
44				Univ. Complutense, Madrid
45				Univ. Miguel Hernandez, S.Joan d'Alacant
46				Univ. Salamanca
47				Univ. Valencia, Burjassot
48	1	2	Sweden	Dept. Pharmacy, Uppsala Univ
49	1	4	Switzerland	Univ. Geneva
50	2	13	Turkey	Hacattepe Univ. Ankara
51				Univ. Ankara
52	6	24	UK	Aston Univ., Birmingham
53				Inst. Pharm. Sci., Kings College, London
54				Keele Univ., Newcastle/Lyme
55				Robert Gordon Univ., Aberdeen
56				Univ. Nottingham
57				Univ. Strathclyde, Glasgow

members	total in database (%)	
57	193	-30%

4.3. Budget 2016

Budget 2016 approved by General Assembly (Châtenay-Malabry, 13.5.2016)

Income	Code	Budget (€) (accepted, Athens)	Budget (€) (modified, Paris)
Membership fees (65 schools/faculties)	A	40000	32500
Suplus, EAFP annual meetings	B	2000	-
Financial income	C	50	100
Other income: Phar-QA	P	1000	3500
Operating revenues		43050	36100

Expenses	Code	Budget (€) (accepted, Athens)	Budget (€) (modified, Paris)
FIP membership		-	3000
External meetings	D	2500	2500
General assembly and ExCo meeting	E	14000	13500
On site visit, annual meeting 2017	F	2000	2000
ExCo meeting (fall)	G	5000	4500
ExCo officers meetings (spring, fall)	H	4000	3500
Website	I	5000	1500
Pharmacy education projects: Phar-IN	J	10000	4500
Bank charges, management	K	400	400
Promotion, public relations	L	600	600
Operating cost		43500	36000
Operating result (net)		-450	100

	Budget (€) (accepted, Athens)	Budget (€) (modified, Paris)
Incoming balance, 1.1.2016	51333	54666
Operating result	-450	100
Outgoing balance, 31.12.2016	50883	54766

4.4. Budget 2017

Budget 2017 approved by General Assembly (Châtenay-Malabry, 13.5.2016)

Income	Code	Budget (€) (proposed, Paris)	Budget (€) (modified)
Membership fees (70 schools/faculties)	A	35000	
Surplus, EAFP annual meetings	B	2000	
Financial income	C	100	
Other income	D	-	
Operating revenues		37100	

Expenses	Code	Budget (€) (proposed, Paris)	Budget (€) (modified)
FIP membership	K	3000	
External meetings	L	2500	
General assembly and ExCo meeting (spring)	M	14000	
ExCo meeting (fall)	N	4500	
On site visit, annual meeting 2018	O	2000	
Officers meetings (spring, fall)	P	3500	
Website EAFP, EEC-PET	Q	1500	
Pharmacy education projects	R	5000	
Bank charges, management	S	400	
Promotion, public relations	T	600	
Operating cost		37000	

Operating result (net) 100

	Budget (€) (proposed, Paris)	Budget (€) (modified)
Incoming balance, 1.1.2017	54766	
Operating result	100	
Outgoing balance, 31.12.2017	54866	

Annual accounts were approved as proposed

5. Reviewed Membership structures

The proposal of a new Membership structure was presented by the Treasurer. At present there are only Institutional Membership. It was proposed to introduce four different categories of membership. All members are supposed to support the goals of EAFP, as specified in the Statutes.

(Regular) Institutional Membership

Members are institutions of higher education (universities, faculties, schools, departments or institutes) offering courses that confer upon graduates the qualifications required for the recognition as a professional pharmacist as outlined by EC regulations. Each institution is represented by one person with voting rights at the General Assembly.

(Regular) Associate institutional Membership

Open to all institutions in Europe or elsewhere who do not confer a EU-recognized professional pharmacy degree (*i.e.* having no access to a regular membership).

Non-EU institutions, which confer locally recognized pharmacy degrees, but may participate as observers

(Regular) Individual membership.

Open to individuals (faculty and other teaching staff), who are employed by a European institution, which confers a EU-recognized professional pharmacy degree. Individual membership is possible as an alternative for the Institutional membership, if the institution of the applicant chooses not to be a member

Associate individual membership.

Open to individuals (faculty and other teaching staff), who are employed in Europe or elsewhere by an institution who chooses not to apply for an Associate institutional membership.

Membership application: Institutions or individuals can apply for membership by submitting a Membership application form (available on the EAFP website) to the Secretarial Office. Decisions about admission or non-admission are made by or on behalf of the Executive Committee; negative decisions will be argued.

Membership rights: Art 6.4 of the Statutes describes the rights of regular institutional members. Associate institutional members and (regular and associate) individual members will have all the benefits of regular institutional members, but will have no passive or active voting rights.

The new proposal of Membership structures was approved as proposed

6. Statutes update

The new approved Membership structures will require the amendment of Article 6.1 from the EAFP Statutes (Lisbon 2011):

"Members are institutions of higher education (universities, faculties, schools, departments or institutes) offering courses that confer upon graduates the qualifications required for the recognition as a professional pharmacist as outlined by EC regulations. Each institution is represented by one person with voting rights at the General Assembly.

Associate membership is granted to companies or institutions represented by one person - whose application has been accepted by the Executive Committee on the grounds of their involvement with the aims of the Association and upon payment of an annual subscription.

Admission to the Association is granted by the Executive Committee after examination of new applications, which takes place at each session of the Executive Committee"

The amendment EAFP Statutes will be sent to members.

7. Next Annual Conferences

The Vice President inform about future Annual Conferences

7.1. Annual Conference 2017

It will be held in May 2017 at the University of Helsinki, coinciding with the 100th anniversary of Finland's independence and EAFP's 25th anniversary. Dates to be identified in mid May with an Officers meeting and site visit in October 2016.

Tentative Congress Topics:

Multidisciplinary learning/Interdisciplinary learning in Pharmacy Education

Pharmacy is a central area with good connections towards various complementary disciplines.

Also implementations and actions based on PHAR-QA and PHAR-IND projects could be presented in Helsinki.

Local Organizing Committee:

Professor Jouni Hirvonen, Dean

Pia Vuorela, Vice Dean of Academic Affairs

Nina Katajavuori, Pedagogic University Lecturer

Anne Juppo, Professor

Leena Peltonen, University Lecturer, Finnish Pharmaceutical Society

Satu Sainio, Administrative Secretary

Tentative Schedule:

We May 17: Welcome, City of Helsinki/University of Helsinki Reception?

Thu May 18: Scientific/Educational Programme

Fri May 19: Scientific/Educational Programme, (Dinner?)

Sat May 20: Specific meetings?

7.2. Annual Conference 2018

It will be held in 2017 at the University of Salamanca, coinciding with the university's 800th anniversary. It was discussed that an opportunity to team up with COIFFA could be discussed.

7.3. Annual Conference 2019

It will be held in May 2019 at the University of Krakow.

8. Any Other Business

The EAFP president congratulated the organizing committee of the Paris Annual meeting for the excellent organization.