



Pharmine

Pre kick-off meeting

PHAR-QA

PHA-EE

EAFP, Utrecht

May 2012



EACEA decisions expected June/July 2012



Management

1. Managerial levels
 1. PCN/VUB – weekly + financial & other matters
 2. All partners + steering committee (decision by majority vote)
2. Fall-back strategies in case of failure of one or several parts of the project
3. Recruitment of new associate members and replacement of existing members that fail
4. Detection of any potential conflicts of interest
5. Attention to European Added Value and interaction between WPs



QPLN evaluation of meetings, etc.

MUSTER

EvaSys	Workshop Evaluation Questionnaire-Project CHANCE	Electric Paper
University Medicine Greifswald Institute for Medical Psychology Walther-Rathenau-Str. 48 17475 Greifswald, Germany	Dr. Jeannette Riedel jriedel@uni-greifswald.de	

Markieren Sie so: Bitte verwenden Sie einen Kugelschreiber oder nicht zu starken Filzstift. Dieser Fragebogen wird maschinell erfasst.
 Korrektur: Bitte beachten Sie im Interesse einer optimalen Datenerfassung die links gegebenen Hinweise beim Ausfüllen.

1. INSTRUCTION

This evaluation form provides feedback to the organisers of the meeting and for the evaluation and monitoring of the meetings. Please evaluate the following criteria for each meeting separately on a scale of 1 to 4 with 1 reflecting a low and 4 reflecting a high level of satisfaction/agreement with the respective statement.

2. University of Pecs, 7th-8th February 2011

2.1 Did you participate in this meeting? yes no

3. Organisational Questions

	low			high
3.1 The organisation of the workshop	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.2 Provision of adequate information before the workshop	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.3 Time I received the programme of the workshop	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4 Arrangements for travel and hotel accommodation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Meetings & communication.

10/2012 kick-off in Brussels BEFORE staff days' budget available (12/2012 – 01/2013)

Travel expenses reimbursed from VUB on basis of original, supporting documents (tickets...)

Tele-conference with Arkadin Express®



Expenses claims.

PHAR-QA - Claim for expenses



PHARMINE
Pharmacy Education
in Europe

Event :

Dates :

City :

WP / DLVB :

Name :

Organisation :

Partner nb. :

Mobile :

Dates	Origin - destination	Means of travel	Amount	Amount in €

Dates	Hotel	Restaurant	Amount	Amount in €



Time sheets.

EU-PROJECT no. 142078-LLP-1-2008-BE-ERASMUS-ECDSP|

Ref. N°

(to be completed by co-ordinator)



TIME SHEET FOR STAFF

Name/position:

Institution/Department:.....

Period: From: (Date).....To: (Date).....

Date			Activities <u>related to the project</u>	Hours
Day	Month	Year		



PHAR-QA

Partner no	Role	Organisation Name	City	Country
P1	Applicant Organisation	VRIJE UNIVERSITEIT BRUSSEL	Brussels	Belgium
P2	Partner	Pharmacolor Consultants Nancy	Villers	France
P3	Partner	University of Granada	Granada	Spain
P4	Partner	NATIONAL AND KAPODISTRIAN UNIVERSITY ATHENS	Athens	Greece
P5	Partner	University of Tartu	Tartu	Estonia
P6	Partner	University of Helsinki	Helsinki	Finland
P7	Partner	University of Ljubljana Faculty of Pharmacy	Ljubljana	Slovenia
P8	Partner	JAGIELLONIAN UNIVERSITY	Kraków	Poland
P9	Partner	Universitatea de Medicina si Farmacie "CAROL DAVILA" Bucharest	Bucharest	Romania
P10	Partner	European Association of Faculties of Pharmacy	Brussels	Belgium

Check work expected and partners – send in any changes.



Administrator: P1 B. Rombaut, Belgium (WP MNGT), Executive Director: P2 J. Atkinson, France (WP IMPL)

Work programme (WP) leaders: P5 D. Volmer, Estonia (WP DISS), P8 S. Polak, Poland (WP EXPL), P9 C. Mircioui, Romania (WP QPLN)

<u>NORTHERN region</u>	<u>EASTERN region</u>	<u>WESTERN region</u>	<u>SOUTHERN region</u>
<u>Regional director</u> P6 J. Hirvonen – Finland	<u>Regional director</u> P7 B. Bozic - Slovenia	<u>Regional director</u> P4 D. Rekkas - Greece	<u>Regional director</u> P3 A.S. Pozo - Spain
<u>Members:</u> Denmark Estonia Finland Latvia Lithuania Sweden UK <i>Iceland</i> <i>Norway</i>	<u>Members:</u> Slovenia Poland Czech Republic Slovakia Hungary Austria Bulgaria Romania	<u>Members:</u> Belgium The Netherlands Ireland Germany Greece <i>Switzerland</i>	<u>Members:</u> Portugal Spain France Italy Malta
	<i>Turkey</i> <i>Albania</i> <i>Bosnia</i> <i>Croatia</i> <i>Macedonia -</i> <i>FYROM</i> <i>Kosovo</i> <i>Moldova</i> <i>Montenegro</i> <i>Serbia</i> <i>Ukraine</i>		

Italics: EHEA



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The members of the advisory board will be:

1. ACPE: Accreditation Council for Pharmacy Education (<https://www.acpe-accredit.org/>) - Mike Rouse, Chicago
2. ANECA: Agencia Nacional de Evaluación de la Calidad y Acreditación (<http://www.aneca.es/eng>): Juan Carlos Fernandez Molina, Granada. Maria Kelo the Director of the European Association for Quality Assurance in Higher Education – ENQA (<http://www.enqa.eu/>), informed us that ENQA as such could not join our PHAR-QA project at this stage and that we should go through their member organisations. We have contacted therefore ANECA and FINHEEC.
3. Finnish Higher Education Evaluation Council FINHEEC
<http://www.enqa.eu/agencydet.lasso?id=31>
4. Keith Wilson, Dean of the Pharmacy Faculty, Aston university, UK: advisor to the Irish and UK governments on pharmacy education
5. Alan Cumming, MEDINE2, Edinburgh
6. Paul Ryan, NUI, Galway, IE, member of the Tuning Academy
(<http://www.unideusto.org/tuningeu/tuning-academy.html>)

Any changes?



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Partner no	Role	Organisation Name	City	Country
P1	Applicant	Vrije Universiteit Brussel	Brussels	Belgium
P2	Partner	Pharmacolor Consultants Nancy	Villers	France
P3	Partner	Faculty of Pharmacy University of Ljubljana	Ljubljana	Slovenia
P4	Partner	Szeged University of Medical Sciences	Szeged	Hungary
P5	Partner	Facultatea de Farmacie, Universitatea de Medicina si Farmacie	Bucharest	Romania
P6	Partner	University of Montenegro	Podgorica	Montenegro
P7	Partner	Dept. of Pharmacy, Faculty of Medicine, University of Novi Sad	Novi Sad	Serbia
P8	Partner	Dept. of Pharmacy/ Faculty of Medicine University of Nis	Nis	Serbia
P9	Partner	State University of Medicine and Pharmacy "N. Testemitanu"	Chisinau	Moldova, Republic Of
P10	Partner	Moldova State University	Chisinau	Moldova, Republic Of
P11	Partner	Farmaceutski Fakultet, University of Sarajevo	Sarajevo	Bosnia and Herzegovina
P12	Partner	Faculty of Pharmacy, University of Tuzla	Tuzla	Bosnia and Herzegovina
P13	Partner	European Association of Faculties of Pharmacy	Brussels	Belgium
P14	Partner	Danylo Halytsky Lviv National Medical University	Lviv	Ukraine
P15	Partner	National University of Pharmacy	Kharkov	Ukraine
P16	Partner	Shkolla e Lartë Universitare Jopublike "Universiteti KRISTAL"	Tirana	Albania
P17	Partner	University of Tirana	Tirana	Albania

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Any changes?



Please sign the attendance sheet:

Name

University

Email

Mobile number